

THE 'HOW-TO' COLLECTION SERIES

OCTOBER 18TH & 19TH, 2016

REGISTER AND PAY
EARLY AND SAVE!!!



Whether you're training a new employee or providing refresher training for an experienced one, the 'How-To' Collection Series will improve the knowledge level and skills for completing a Small Claims court action, Bankruptcy or Consumer Proposal.

DAY 1

SMALL CLAIMS COURT

Tuesday, October 18th, 2016

Collection action can be a costly proposition for any credit union. When faced with the prospect of a loan, line of credit or unauthorized overdraft loss... Small Claims Court is your best and most cost effective method of recovery.

Learning Outcomes

At the completion of this course you should be able to:

- Explain the Small Claims Court process
- Issue a claim and service of documents
- Understand the defence process
- Explain Motions and the Trial procedures
- Prepare documents in order to obtain default judgment
- Deal effectively with garnishments, examinations and Writs of Seizure and Sale

DAY 2

BANKRUPTCY & CONSUMER PROPOSAL

Wednesday, October 19th, 2016

Receiving a Notice of Bankruptcy or Consumer Proposal can be overwhelming unless you have the knowledge to respond quickly and decisively. Using case study examples participants will learn the most effective way to minimize losses for the credit union.

Learning Outcomes

At the completion of this course you should be able to:

- Understand the causes of bankruptcy
- Review a Statement of Affairs and prepare a hypothetical Proof of Claim
- When to request and how to prepare for a Meeting of Creditors
- How to be appointed as an Inspector to the estate
- Discuss the role and responsibilities of the Trustee
- Perform the steps necessary and when to oppose a discharge of the bankrupt

A trustee will attend part of the session.

OCTOBER 18TH & 19TH, 2016

HILTON GARDEN INN TORONTO AIRPORT WEST HOTEL, MISSISSAUGA, ON



levelfive.ca

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INSTRUCTOR – BOB MOSEY

Bob Mosey is recognized by Ontario credit unions as highly respected specialist in all areas of collections including but not limited to, Small Claims Court, Bankruptcy and Consumer Proposals. He has over 35 years of experience in all areas of retail lending and has a unique and professional approach to these topics. Bob has been instrumental in recovering millions of dollars for Ontario credit unions and has presented hundreds of collection related courses and workshop across Canada. Bob is a consultant with Level Five and is a valued instructor and liaison for Professional Credit Granting School held at the Kingbridge Conference Centre, King City, Ontario.

DATE: Tuesday, October 18th, 2016 & Wednesday, October 19th, 2016

TIME: 8:45 am to 4:30 pm

EARLY PAYMENT/ REGISTRATION FEE + MEETING PACKAGE PER SESSION:

Early Registration Deadline Friday September 16, 2016

\$625.00 + HST = \$706.25 + \$83.00 + HST = \$800.04

EARLY PAYMENT/ REGISTRATION FEE + MEETING PACKAGE (2) SESSIONS:

\$1,100 + HST = \$1,243.00 + \$166.00 + HST = \$1,430.58

REGULAR REGISTRATION FEE + MEETING PACKAGE PER SESSION:

\$725.00 + HST = \$819.25 + \$83.00 + HST = \$913.04

REGULAR REGISTRATION FEE + MEETING PACKAGE (2) SESSIONS:

\$1,300.00 + HST = \$1,469.00 + \$166.00 + HST = \$1,656.58

FEE FOR EACH COURSE INCLUDES:

Training Material, Continental Breakfast, lunch, 2 nutrition breaks

LOCATION:

Hilton Garden Inn Toronto Airport West

1870 Matheson Blvd

Mississauga, ON L4W 0B3

Telephone: 905-361-6300

Contact the hotel directly if a room is required.

TO REGISTER:

Return the completed registration form to:

Candis Mirtl at cmirtl@levelfive.ca

or mail to:

Level Five Strategic Partners Inc.

Suite 308, 6975 Meadowvale Town Centre

Circle #9, Mississauga, ON L5N 2V7

REGISTRATION FORM

Name _____

Title _____

Credit Union _____

Address _____

Postal Code _____ Telephone _____ Fax _____

Email Address _____

SMALL CLAIMS COURT BANKRUPTCY & CONSUMER PROPOSAL

Payment Enclosed in the amount of \$ _____

Cheque to follow

Please make cheque payable to Level Five Strategic Partners Inc.

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EARLY AND SAVE!!!**



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